

OGC-86-05617  
POM 8

26 JUN 1980

MEMORANDUM FOR: General Counsel  
FROM: James H. McDonald  
Director of Logistics  
SUBJECT: Agency Patent Matters

25X1 1. Currently, the administrative processing and handling of invention disclosures, patent statements, and patent applications arising under Agency-funded contracts, and patent matters falling within the purview of the CIA Patents Board, are performed by the Procurement Management Staff of the Office of Logistics (PMS/OL). This requires close coordination between the Procurement Management Staff and the Logistics and Procurement Law Division (L&PLD). It would appear to be more efficient if the Logistics and Procurement Law Division would assume the entire responsibility for these activities. ☐

2. We have noted in Headquarters Regulation ☐ that the Office of General Counsel is responsible for conducting all general liaison outside the Agency relating to legal matters and for the selection of any private attorneys whose services are sought in connection with the Agency's legal interest. As you may or may not be aware, it is necessary that liaison be maintained with the United States Patent Office and the Patents Division of the Judge Advocate General, Department of the Army, on patent matters such as novelty searches, filing of patent applications, preparation and handling of assignments and licenses, issuance of secrecy orders, and questions relating to patent infringement. It is also necessary to utilize the services of private attorneys to do novelty searches and perform other services required in the processing of patent applications. ☐

3. Representation of PMS/OL and the L&PLD are in close proximity to one another and an orderly transfer of the patent files could take place with a minimum of effort. While our procurement personnel have some familiarity with patent matters, the field is so complex from a legal viewpoint that it is my belief that the Office of General Counsel should be the focal point for the entire activity. ☐

☐  
James H. McDonald

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CONCURRENCE:

25X1

General Counsel

*1 July 80*  
Date

Distribution:

Orig - Return to OL/PMS

1 - OGC

1 - L&PLD/OGC

① - OL files *SA*

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